Is an institutional repository right for your small college library?

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Is an institutional repository right for your small college library?

Abstract
Learn how a small college library launched an institutional repository (IR) without dedicated staff or IT support. Thanks to hosted solutions and our global learning community, open access repositories are now within reach of smaller institutions, and they bring many benefits to the libraries that manage them. Weigh the benefits of library publishing with the new, lower cost of participating, and decide if an IR is right for your library.

Keywords
institutional repository, open access, college, library

Disciplines
Library and Information Science

Comments

Printed poster is 42” x 88”.

This poster is available at The Cupola: Scholarship at Gettysburg College: https://cupola.gettysburg.edu/librarypubs/12
Is an institutional repository right for your small college library?
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You might want to host an IR if:

- Your library understands and supports open access (OA) publishing
- Your library wants to actively contribute to the OA community
- Your institution wants to promote the work its authors produce
- Your institutional repository is successful

**RESOURCES:**

- Digital Commons license (~$15K/yr)
- Student employee 6-8 hrs/wk
- Short-term additional help 10 hrs/wk
- Committee of 5 librarians

**WORKFLOW**

- Receive citations/cv
- Create folders (online, not paper)
- Clear copyright, seek permissions if necessary
- Locate correct copy of work
- Upload, quality control, post

**CHALLENGES**

- Your library understands and supports open access (OA) publishing
- Your library wants to actively contribute to the OA community
- Your institution wants to promote the work its authors produce
- Your institutional repository is successful

**BENEFITS**

- Discoverability and visibility
- No paywall
- Citation impact
- Permalink
- Assert author rights
- Fulfill OA requirements by funders

**CUPOLA CONTENT AFTER 10 MONTHS**

- 240 Faculty Publications
- 93 Student Publications
- 54 Other
- Downloaded 259x in 4 months (originally published 2002)
- Downloaded 161x in 5 months (lecture delivered in 1996)

**TECHNOLOGY**

- Library newsletter is one of our most popular items – downloaded 106x in 2 months
- Our single most popular item – downloaded 723x in 9½ months
- Score and mp3 recording – non-text scholarship is easily shared
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**ANNUAL COLLEGE AUTHORS RECEPTION**

- Citations move from webpage to IR
- Growing use of social media
- Faculty publications continue to be added
- Student work will be solicited again in late spring

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**WORKFLOW**

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**Spring 2012**

- Infrastructure work; soft launch
  - Committee formed
  - Site customized; policies created
  - Student beta testers recruited
  - New student work ingested

**Summer 2012**

- Faculty focus: marketing plan
  - Faculty beta testers recruited
  - Marketing materials created (print brochure, web)
  - Links created on library, college webpages
  - Librarians’ ambassadors’ briefed

**Fall 2012**

- Hard launch
  - Student employee hired (6 hrs/wk)
  - Presentations to provost’s staff, faculty groups
  - Additional PT help hired
  - 25-30 faculty CVs received, permissions checked, pubs posted
  - Setup initiated for two departmental journals

**Spring 2013**

- Repository grows
  - IR includes articles, book chapters, videos, sound recordings, scores, exhibits, images, essays, library publications, and professional presentations
  - Student journal editors are trained
  - Annual College Authors reception citations move from webpage to IR
  - Growing use of social media
  - Faculty publications continue to be added
  - Student work will be solicited again in late spring